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| **KELLYANN CHARLES**  **#35 UPPER LASEIVA ROAD MARAVAL**  **Phone: (868) 723-5446**  **E-mail:safarankayla@gmail.com** |

**PERSONAL INFORMATION**

Date of Birth: October 11th ,1988

Marital Status: Single

**EDUCATION:**

Schools Attended:

1995-2000 La Seiva R.C. School

2000-2003 Mucurapo Junior Secondary

2004-2006 Mucurapo Senoir Comprehensive School

CXC Subjects **CXC O’ Levels**

English Language

Principles Of Business

Social Studies

English Literature

Accounts

Short Courses: ***Computer Literacy***

***Excel***

***Access***

***Power Point***

***Internet Explorer***

 Beauty Culture **Cosmetology**

**WORK EXPERIENCE**

2006-2007  **HONEY GRILL RESTAURANT & BAR**

*Position held: Bar* Waitress

2007 **HILTON HOTEL TRINIDAD**

*Position held: Bar* Waitress *(Part Time)*

2007- 2009 **PENNYWISE COSMETICS**

*Position held: Customer Service Representative*

WORK EXPERIENCE (continued)

2009-2013 **MISSIONS INTERNATIONAL TRINIDAD**

*Position held: Clerical Assistant*

*2014-2015* ***National Maintenance and security service***

**Position held: Security Officer**

**HOBBIES**

Meeting People, reading, singing, and Dancing

**REFERENCES**

Ms. Victoria Hosein

Manager

Missions International Trinidad

Eric Williams Medical Sciences Centre

Contact: (1868) 489-1642

Mr. Michael Potts

General Manager/Architect

Contact: (1868) 789-4961